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| **[entity]**  **Information Technology Standard** | **No:** |
| **IT Standard**:  **Mobile Device Security** | **Updated:** |
| **Issued By:**  **Owner:** |

# 1.0 Purpose and Benefits

Mobile devices often need additional protection because their nature generally places them at higher exposure to threats than other client devices that are only used within an entity’s facilities and on the entity’s networks. This standard outlines the additional protections required for the use of mobile devices.

# 2.0 Authority

*[Authority Needed]*

# 3.0 Scope

[Scope Needed]

# 4.0 Information Statement

1. Mobile devices are computing devices in a small form factor that have at least one network connection interface, non-removable and/or removable storage, and is portable (i.e., non-stationary). These devices come in the forms such as: smartphones, PDAs, smart watches, tablets, laptops, and wearable devices. Mobile devices must follow all requirements of the Information Security Policy.
2. As per the Encryption Standard, all mobile devices that access or contain any entity information must be encrypted.
3. For entity issued mobile devices or personal mobile devices with direct access to managed networks, only those applications which are approved may be installed and or run on the mobile devices. Applications must be restricted through the use of whitelisting (preferable) or blacklisting. Applications must be digitally signed to ensure that only applications from trusted entities are installed on the device and that code has not been modified.
4. Entity information must be removed or rendered inaccessible from mobile devices after no more than 10 incorrect authentication attempts.
5. Mobile devices must automatically lock after being idle for a period not to exceed 10 minutes.
6. Mobile devices which directly connect to managed private networks, virtually connect to managed private networks in a manner consistent with a directly connected device, or which contain or could contain information, including e-mail data, must be managed by a Mobile Device Management (MDM) or other centralized management solution.
7. Use of synchronization services, such as backups, for mobile devices (e.g., local device synchronization, remote synchronization services, and websites) must be controlled through an MDM or other centralized management solution.
8. Mobile devices may not access private networks unless their operating environment integrity is verified (including whether the device has been rooted/jailbroken).
9. Entities must manage all mobile devices by:
10. Implementing device policies and configurations as appropriate to the use of the device.
11. Developing and implementing processes which check for upgrades and patches to the software components, and for appropriately acquiring, testing, and deploying the updates to entity issued devices.
12. Reconfiguring access control features as needed based on factors such as policy changes, technology changes, audit findings, and new security needs.
13. Detecting and documenting anomalies which may indicate malicious activity or deviations from policy and procedures. Anomalies should be reported to other systems’ administrators as appropriate.
14. Providing training and awareness activities for mobile device users on threats and recommended security practices which can be incorporated into the entity’s security and awareness training.

# 5.0 Compliance

This standard shall take effect upon publication. Compliance is expected with all enterprise policies and standards. Entities may amend its policies and standards at any time; compliance with amended policies and standards is expected.

If compliance with this standard is not feasible or technically possible, or if deviation from this policy is necessary to support a business function, entities shall request an exception through the Chief Information Security Officer’s exception process.

# 6.0 Definitions of Key Terms

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| **Term** | Definition |
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# 7.0 Contact Information

Submit all inquiries and requests for future enhancements to the policy owner at:

**[Entity Address]**

# 8.0 Revision History

This standard shall be subject to periodic review to ensure relevancy.

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| --- | --- | --- |
| **Date** | **Description of Change** | **Reviewer** |
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# 9.0 Related Documents

[NIST Special Publication 800-124, Guidelines for Managing and Securing Mobile Devices in the Enterprise](https://csrc.nist.gov/publications/detail/sp/800-124/rev-1/final" \t "_blank)

[NIST Special Publication 800-164, Guidelines on Hardware-Rooted Security in Mobile Devices](https://csrc.nist.gov/publications/detail/sp/800-164/draft" \t "_blank)